



# DESCHUTES COUNTY SHERIFF'S OFFICE

*L. Shane Nelson, Sheriff*

*Proudly Serving Our Community*

## DESCHUTES COUNTY SHERIFF'S OFFICE PUBLIC SAFETY ACADEMY APPLICATION INSTRUCTIONS

This is a volunteer application packet for participating in the Sheriff's Office Public Safety Academy. The Public Safety Academy is a six-week program that will run three hours on Monday and Wednesday evenings from January 22, 2020 through February 26, 2020, excluding President's Day. There are also two optional Saturday sessions during the academy.

The Public Safety Academy was developed by sheriff's office personnel in order to develop partnerships within the community and to educate the public on services and programs provided by your Deschutes County Sheriff's Office.

The Public Safety Academy is a very comprehensive program that allows participants an opportunity to see and learn about the daily operations of the Sheriff's Office first hand. Due to the large number of people interested in the program, and the amount of time and effort it takes to put on this course, we ask that applicants be willing to commit to attending the program in its entirety. If a potential applicant does not believe they will be able to participate in the full academy, they should let the academy staff know upon completion of the application. If this is the case, the applicant may want to apply for a course during a time when the applicant could complete the course in its entirety.

As part of the application process, we are asking that applicants complete the following:

1. Complete the attached application in its entirety.
2. Submit a written letter of interest with the following information:
  - a) Your interest in attending the academy.
  - b) How you plan to use the academy information.
  - c) Any previous experience or involvement with citizen academies or volunteer groups.
  - d) How you feel the Public Safety Academy would benefit you.

Letters of interest can be one page and handwritten or typed. Please submit your letter of interest with your application. **The Deschutes County Sheriff's Office requires that all applicants submit to a criminal history check and background check, prior to acceptance in the Public Safety Academy program.** The Sheriff's Office also requests that all applicants be at least 18 years of age at the time of acceptance into the academy.

Applicants for the academy will be reviewed and selection will be made based on class availability. Applicants who are accepted will be notified prior to January 17, 2020 for the upcoming academy dates. If an applicant has not been selected for an upcoming academy, they may reapply for future academy dates, as availability allows. **Application deadline – January 10, 2020.**

Please direct questions to – 541-388-6655.



DESCHUTES COUNTY SHERIFF'S OFFICE  
PUBLIC SAFETY ACADEMY APPLICATION

**PERSONAL INFORMATION**

_____	_____	_____
Last Name	First Name	Middle Initial
_____	_____	_____
Home Address	City	Zip Code
_____	_____	_____
Home Phone	Cell Phone	Work Phone
_____	_____	
Employer	Employer Address, City, State, Zip	
_____	_____	_____
Driver's License Number	State	Expiration
_____	_____	_____
		E-Mail Address

**EMERGENCY CONTACT:** In case of an emergency we may contact:

_____	_____	_____
Name	Relationship	Phone Number

**REFERENCES:** Please list three references:

_____	_____	_____
Name	Relationship	Phone Number
_____	_____	_____
Name	Relationship	Phone Number
_____	_____	_____
Name	Relationship	Phone Number

May we contact your references: (YES/NO) Please circle one.

**Return this completed form along with the written letter of interest by January 10, 2020 to:**  
**Deschutes County Sheriff's Office**  
**63333 W. Highway 20, Bend, OR 97703**