The Deschutes County Sheriff’s Office Policy Manual includes many references to non-specific positions or individuals which could be occupied by a member of either gender. Using combined terms such as “he/she” or “him/her” unnecessarily increases the difficulty of reading. This administration is very sensitive to any perception of gender inequalities and intolerant of any prejudices because of a member's gender. Throughout this manual, therefore, even though person pronouns are generally made in the male gender for simplicity sake, they shall be interpreted to include both male and female members.