



USE OF INTERNS AND STUDENTS IN THE CORRECTIONS DIVISION

POLICY.

It is the policy of the Deschutes County Sheriff's Office – Adult Jail (AJ) to foster community relations and permit the use of authorized interns and students in the jail when practical and safe.

PURPOSE.

The purpose of this policy is to establish guidelines for the use of interns and students in the jail, by recognizing that not all healthcare tasks must be delivered by certified personnel.

OREGON JAIL STANDARDS:

- G-109 Use of Interns and Students
- I-601 Utilizing Community Resources

DEFINITIONS.

Intern. A student of a recognized school of higher learning registered in programs to educate and prepare their graduates for work in a corrections setting. Interns are generally unlicensed and require direct supervision from a preceptor.

Preceptor. A licensed AJ nurse practitioner, registered nurse or behavioral health specialist responsible for instructing interns on acceptable practices for the treatment and care of inmates.

PROCEDURES.

SECTION A: CORRECTIONS CAPTAIN APPROVAL REQUIRED

- A-1.** AJ interns must be approved and authorized by Corrections Captain (or designee) prior to entering the AJ intern program.
- A-2.** Interns will be subjected to standard Volunteer Application process with security background checks prior to approval.
- A-3.** Interns work at the will of the Sheriff and may be excused from the program without cause if necessary to meet the safety and security needs of the facility.

- A-4.** Appropriate documentation will be kept on file with Sheriff's Office Human Resources and the Corrections Administrative Lieutenant, with students' signed name, including credentials.

SECTION B: RESPONSIBILITY OF PRECEPTOR

- B-1.** All interns will work under the direct supervision of a certified health care professional within their respective, "scope of practice." These professionals, who act as preceptors to the intern, provide oversight necessary for the delivery of inmate care; whether it is counseling, diagnoses, recommendation of treatment, or evaluation of that treatment.
- B-2.** Inmate care will be limited to the level of the intern's present training.
- B-3.** Preceptors will remain on-site with the intern at all times.
- B-4.** Preceptors will not allow interns to perform tasks outside of their current abilities.
- B-5.** Preceptors will read and co-sign all entries related to medical documentation.
- B-6.** If concerns arise about student's proficiency, safety, or inmates' comfort, the preceptor will halt the internship until all questions have been resolved, or the intern has been dismissed.