



HOUSING AREA POPULATION LIMITS

POLICY.

It is the policy of the Deschutes County Sheriff's Office – Corrections Division to ensure the safety security, and well-being of all inmates housed in the Deschutes County Adult Jail (DCAJ) and Work Center (WC) by determining the maximum number of inmates to be housed in each housing unit.

PURPOSE.

The purpose of this policy is to set the maximum housing capacity for each facility housing unit.

OREGON JAIL STANDARDS:

- C-101 Housing Plan

REFERENCES:

- ORS 169.076 Standards for local correctional facilities
- ORS 169.042 Maximum facility population; recommendation
- DCAJ Policy [CD-6-4, Inmate Classification](#)
- DCAJ Policy [CD-6-5, Supervision Levels](#)
- DCAJ Policy [CD-6-6, Segregation Housing](#)

DEFINITIONS.

Dormitory Housing. For the purpose of this policy, Dormitory Housing in the DCAJ refers to housing units 200, 400, 600, 800, 1000, 1200, 1300 and 1400. Dormitory Housing in the WC refers to housing units WC-A, WC-B, WC-C and WC-D.

Medical/Mental Health Special Housing. For the purpose of this policy, Medical/Mental Health Special Housing refers to medical/mental health cells 1-6. Housing inmates in medical/mental health cells is based on need or risk.

Security Housing. For the purpose of this policy, Security Housing refers to housing units 100, 500, 700, 900, 1100, 1500, 1600, 1700, 1800, 1900 and 2000.

Segregation Housing. For the purpose of this policy, Segregation Housing refers to housing unit 300 or designated security housing unit. Housing inmates in segregation away from general population is based on need or risk.

PROCEDURES.

***SECTION A: DESCHUTES COUNTY ADULT JAIL (DCAJ) AND WORK CENTER (WC)
GENERAL GUIDELINES***

- A-1.** The total number of inmate beds in DCAJ is 362
- A-2.** The total number of inmate beds in the WC is 90.
- A-3.** Male and female inmates will not be housed in the same housing units.
- A-4.** A corrections lieutenant may change the housing units identified for male or female housing, based on population and need.
- A-5.** Inmates will be assigned to a housing unit based on a combination of their classification level, supervision level and behavior. Refer to DCAJ Policy [CD 6-4 Inmate Classification](#), [CD-6-5 Supervision Levels](#) and [CD 6-6 Segregation Housing](#).

SECTION B: SECURITY HOUSING

- B-1.** Security Housing consists of single or double-bunked cells, with a common dayroom and shower.
- B-2.** Security Housing is assigned per the following schedule:
 - a. Housing Unit 100 – Six cells for a total of twelve inmates.
 - b. Housing Unit 300 – Ten single cells for a total of 10 inmates.
 - c. Housing Unit 500 – Eight cells for a total of sixteen inmates.
 - d. Housing Unit 700 – Eight cells for a total of sixteen inmates.
 - e. Housing Unit 900 – Eight cells for a total of sixteen inmates.
 - f. Housing Unit 1100 – Eight cells for a total of sixteen inmates.
 - g. Housing Unit 1500 – Twelve cells for a total of twenty four inmates.
 - h. Housing Unit 1600 – Twelve cells for a total of twenty four inmates.
 - i. Housing Unit 1700 – Twelve cells for a total of twenty four inmates.
 - j. Housing Unit 1800 – Twelve cells for a total of twenty four inmates.
 - k. Housing Unit 1900 – Twelve cells for a total of twenty four inmates.
 - l. Housing Unit 2000 – Twelve cells for a total of twenty four inmates.

SECTION C: DORMITORY HOUSING

- C-1.** Dormitory Housing in the DCAJ and WC consists of open housing with multiple, double-bunks, a common dayroom, bathroom, and shower.

C-2. Dormitory Housing in the DCAJ is assigned per the following schedule:

- a. Housing Unit 200 – Fourteen inmates
- b. Housing Unit 400 – Fourteen inmates
- c. Housing Unit 600 – Fourteen inmates
- d. Housing Unit 800 – Fourteen inmates
- e. Housing Unit 1000- Twelve inmates
- f. Housing Unit 1200- Eighteen inmates
- g. Housing Unit 1300- Twenty inmates
- h. Housing Unit 1400- Twenty inmates

C-3. Dormitory Housing in the WC is assigned per the following schedule:

- a. Housing unit WC-A- Twenty inmates
- b. Housing unit WC-B- Twenty two inmates
- c. Housing unit WC-C- Twenty four inmates
- d. Housing unit WC-D- Twenty four inmates

SECTION D: SEGREGATION HOUSING

D-1. Segregation Housing consists of ten or more single-bunked cells or double- bunked cells with a common dayroom and shower.

D-2. Segregation Housing is reserved for inmates requiring a higher level of supervision and is assigned as needed.

SECTION E: MEDICAL/MENTAL HEALTH SPECIAL HOUSING

E-1. Medical/Mental Health special housing consists of six single-bunked cells with a common dayroom and shower.

E-2. Medical/Mental Health special housing is reserved for inmates requiring medical or mental health observation.

- a. Special Housing Unit- one inmate per cell for a total of six inmates.
- b. Medical cells 1 and 2 are special watch cells for male or female inmates.

SECTION F: FACILITY CAPACITY

F-1. If the total jail and Work Center population reaches capacity, or within twenty-four hours will reach capacity, the Sheriff and Corrections Captain will be notified.

FORMS USED:

- Inmate Population Count Board No. 401 (061814)