



## **INMATE MOVEMENT**

### **POLICY.**

Inmate movement throughout the Deschutes County Adult Jail (DCAJ) is an integral part of daily operations. Safety and security are top priority when inmates are moved from one area to another. Corrections staff must be aware at all times that inmates may be in the process of moving from housing units to programs, video court, recreation yards or to booking for transport to court.

### **PURPOSE.**

The purpose of this policy is to provide guidelines for corrections staff for the responsible movement of inmates throughout the facility, with the priority of safety and security in mind.

### **OREGON JAIL STANDARDS:**

- None

### **REFERENCES:**

- United States Constitution, Fourth Amendment (Unreasonable searches and seizures)
- United States Constitution, Eight Amendment (Prohibition against cruel and unusual punishment)
- Title VII of the Civil Rights Act of 1964 (Equal Employment opportunities)
- Oregon Constitution, Article I, Section 9 (Unreasonable searches and seizures)

### **DEFINITIONS.**

**Cell In.** Notification from corrections staff for all inmates to cease all movement and return to their assigned cell or assigned bunk. This order can be given by any staff member for any emergency.

**Frisk Search.** Also known as pat down search. See DCAJ [Inmate Searches Policy No. CD-8-7 Inmate Searches](#). Defined as touching a person's outer clothing in various ways to detect contraband in the clothing or on the body. It includes looking in the person's mouth, nose, ears,

and other visible body cavities. Contact with the genital, anal, or female breast areas is only incidental.

**Secured Housing Unit (SHU).** The area of the facility containing housing units 100 through 1100, the recreation yards, law library, control center, and program offices. It is entered via the main hallway or the inmate visiting hallway.

## **PROCEDURES.**

### **SECTION A: GUIDELINES**

- A-1. Intake/Housing.** When the lodging decision is made, a corrections deputy will escort the inmate to the designated housing area or cell. When escorting the inmate, the deputy(s) will walk to the side and slightly behind the inmate.
- B-1. Release.** Inmates scheduled to be released from custody will be informed by the intercom system to gather all items in their possession except the cell mattress.
- a. Deputies will conduct a customary search of the cell area assuring all the inmate's possessions are accounted for.
  - b. Deputies will escort the released inmate to the booking area for his or her release.
  - c. Released inmates will be escorted from the booking area through the main hallway and through the corridor to Inmate Services.
  - d. The released inmates will not be allowed to carry potentially dangerous property such as personal knives through the facility.
  - e. Deputies will carry the inmate's property and hand it to the released inmate once they are outside of the facility.
  - f. Hats and/or hoods will not be worn by inmates until they have exited the jail.
- C-1. Security Escort.** All Supervision Level 5 and Classification Level 8 inmates will be escorted by no less than two deputies for any movement outside their assigned housing unit. Inmates assigned Supervision Level 5 will be handcuffed behind their back. Inmates with a Classification Level 8 will be restrained in full restraints with leg irons and either handcuffs behind the back or belly chains.
- D-1. Court House Transport.** Inmates scheduled to appear at the courthouse will be escorted from the housing unit to the booking area. No personal possessions will be allowed, with the exception of legal paperwork. Inmates will be pat-down searched prior to being escorted to the booking area. Deputies will meet the inmate(s) at their assigned housing unit, determine that the inmate does not possess any unauthorized items, perform a pat-down search, and escort the inmate(s) to Booking for transport.
- E-1. Video Court.** Supervision Level 4 inmates who are new in custody will be contacted through the intercom to be informed of Video Court arraignment. Control center deputies

will voice direct the inmate from the housing unit cell to video court. Floor deputies will assist the inmate in the direction he will need to travel while monitoring the movement of all inmates scheduled to appear for video court.

- F-1. Recreation.** Inmates allowed indoor and outdoor recreation will be directed through the intercom by a control center deputy as to which recreation yard they are to go to. Control center deputies will visually monitor the inmates as they walk from their assigned housing area to the recreation yard. Floor deputies will monitor and direct as needed from the main hallway. Inmates housed on the south side of the security housing door will be escorted by floor deputies.
- G-1. Medical/Mental Health.** Inmates scheduled to go to medical or mental health meetings will be pat-down searched and escorted to their destination. A floor deputy will remain in the immediate area during the conference, unless the meeting is conducted in a secure environment, such as the Law Library. After the appointment is complete, the floor deputy will escort the inmate(s) back to their assigned housing area.
- H-1. Inmate Workers.** Inmate workers will be allowed access to areas otherwise not authorized, dependent on job responsibilities. Inmate workers will perform tasks in the secured hallways for the purpose of sweeping and mopping, clothing and linen exchange, special cleaning chores, and other activities as assigned by floor deputies. Control center deputies will only open security doors and direct the activities of inmate workers when safe and practical.
- I-1. Inmate Movement Stoppage.** There will be no inmate movement during the formal head count at 0600 hours and 1800 hours until the count is complete. There will be no movement of inmates during meal service until all meal trays are accounted for—except as allowed by the discretion of the shift supervisor or other applicable emergency situations.
- J-1. Officer Discretion.** Nothing in this policy interferes with deputy discretion if the deputy feels compelled to exercise more caution in the performance of inmate movement through the facility.

**FORMS:** None