CONTINUOUS QUALITY IMPROVEMENT PROGRAM

POLICY.

Facilities with a daily population of 500 or less shall have a basic Continuous Quality Improvement Program (CQI).

PROCEDURES.

A-1. **Monthly Chart Review/Regular Conferences.** To assure quality and consistency of medical care, the Facility Provider shall do a random review of inmates' medical charts once each month. The Facility Provider shall review the charts for adequacy of treatment plans, the proper carrying out of physician's and dentist's orders, completeness and legibility of medical records, types of medications ordered and their administration. All medical emergencies and conditions requiring outside medical treatment shall be reviewed.

B-1. **Documentation.** When the Facility Nurse consults with the doctor, the Facility Nurse shall document in detail:

a. The information provided to the doctor
b. The findings, recommendations and orders communicated by the doctor to the Facility Nurse

C-1. **Weekly Medical Conference.** Each week, the Facility Provider shall confer with the Facility Nurse at the weekly sick call to discuss current medical cases (as necessary), and shall countersign and date all verbal direct medical orders that have been memorized on a Physician's Order Form.

D-1. **Monthly Chart Review.** To assure quality and consistency of medical care, the Facility Provider shall do a random review of inmates' medical charts once each month. The Facility Provider shall review the charts for adequacy of treatment plans, the proper carrying out of physician's and dentist's orders, completeness and legibility of medical records, types of medications ordered and their administration. All medical emergencies and conditions requiring outside medical treatment shall be reviewed.