



*In case of an
evacuation take
this packet
with you*

PERSONAL EMERGENCY PLAN

DESCHUTES COUNTY SHERIFF'S OFFICE EMERGENCY MANAGEMENT



Emergency Plan for:

Review Annually on:

GET YOUR EVACUATION PACK READY!

- Fill out this **Personal Emergency Preparedness Plan**.
- Review your **Evacuation Checklist** to be sure you've figured out what you'll take if you need to leave in a hurry.
- **Hang this Personal Emergency Plan** where it's easy to grab and take with you. A kitchen cabinet or closet door are both great options.
- Make sure you have your **Go Bag** ready to go!

If you evacuate, please **tie a white cloth, pillowcase, or towel outside your home**. This will let first responders know you've left and they don't need to spend precious time trying to warn you.

SIGN UP FOR DESCHUTES ALERTS

Sign up at **www.deschutesalerts.org** or by scanning this QR code.



KNOW YOUR ZONE!

Find your zone today at **Deschutes.org/emergency**. Write your zone number here for quick reference.

ZONE #

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PERSONAL INFORMATION

Make it easy for first responders and shelter workers to understand important information about you in case you are unable to communicate for yourself. Put the relevant information on this sheet. If a first responder must evacuate you, or if you arrive at an evacuation shelter, this sheet can provide important information for those trying to assist you.

DUPLICATE THIS FORM AS NEEDED FOR EACH PERSON IN YOUR HOUSEHOLD

Name: _____

Health insurance company: _____

Health insurance policy/group number: _____

Health/medical information:

My medications: _____

☐ Inhaler ☐ EpiPen ☐ Glasses/contacts ☐ Hearing aids

My doctor: _____

My caregiver: _____

Allergies: _____

Information about my disability: _____

Special requirements:

Diet: _____

Equipment: _____

Other: _____

This document may contain privileged and confidential information that is protected by federal and state privacy laws. It is intended only for use in an emergency by a trusted friend, neighbor, family member, or disaster-response person. If you are not the intended recipient, you are hereby notified that any review, dissemination, distribution, or duplication of this communication is strictly prohibited. If you are not the intended recipient, please return this document to the owner.

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CONTACT INFORMATION

Your safety depends on being able to receive information and warnings about imminent threats. It is also critical to have emergency contact details easily accessible. Take a moment to identify how you will stay informed during a disaster and who you can call for assistance.

Stay Informed:

Scan to sign up for
Deschutes Alerts



Sign up for Deschutes Alerts (**www.deschutesalerts.org**)

Identify what local radio station to listen to in an emergency: _____

Identify what local television station to listen to in an emergency: _____

Identify which websites will keep you informed (i.e. Deschutes.org/emergency): _____

Consider purchasing a NOAA Weather Radio to receive weather and certain emergency alerts.

Who to call for assistance:

Neighbor: _____

Caregiver: _____

Family/friend: _____

Family/friend (out of state): _____

Apartment Manager: _____

Other: _____

Community resources:

Fire department (non-emergency): _____

Police department (non-emergency): _____

Power provider: _____

Other (i.e. water, cable company ,etc.): _____



EVACUATE: WHAT TO INCLUDE IN YOUR GO BAG

In some emergencies, the safest action may be to evacuate. Put the things you need every day in a Go Bag. Below is a list of items you may want to have in your Go Bag. Include any medical supplies and medicine that you take every day. Keep a copy of your health information in your Go Bag, and enough supplies to last at least three days.

- Emergency plan (including emergency contact list)
- Water, six 8-oz. servings, and food (minimum needed for three days)
- Sturdy shoes, a change of clothes, and a warm hat
- Emergency blanket
- Emergency poncho
- N95 mask
- Flashlight
- Battery-operated radio (with extra batteries)
- Copies of health insurance and identification cards
- Copies of critical documents (e.g. deed, home insurance policy)
- Extra prescription eyeglasses, hearing aid, or other vital items
- Medical consent forms for minors or those with access and functional needs
- Prescription medications (3–7-day supply) and first-aid supplies
- Personal hygiene items
- Emergency cash in small bills
- Garbage bags (30-gallon and 10-gallon)
- Extra keys to your house and vehicle
- Any special-needs items for children, seniors, or disabled household members



Go Bag for pets/service animals:

- Sturdy leashes and pet carriers
- Food, potable water, and medicine for at least one week
- Non-spill bowls, manual can opener, and plastic lid
- Plastic bags, litter box and litter
- Recent photo of each pet
- Names and phone numbers of your emergency contact, emergency veterinary hospitals, and animal shelters
- Copy of your pet's vaccination history and any medical problems



EVACUATION: MAKING A PLAN

Some circumstances require you to evacuate for your safety. Your evacuation plan should cover: Where will you go? How will you get there? Who will move you (if necessary)? What will you take (“go bag”)? Have at least two locations planned for reuniting with family.

Where will you go?

Although during a disaster evacuation shelters may be open, ideally your first choice should be to go to a family or friend’s home (or caregiver if appropriate). List places below in order of preference. Before a disaster happens, make sure they know you are relying on them to help you.

Name of person or facility	Address	Phone number

REMEMBER: CALL BEFORE YOU GO—THE LOCATION MAY BE UNAVAILABLE.

How will you get there?

- What route will you take? Know the best route to get from where you are to your first, second and third choice of evacuation location.
- Be aware that in a disaster your normal or preferred route may be closed and plan accordingly. As an example, if you are threatened by flood, avoid roads along rivers. If possible identify an alternate route.
- Print out a map of primary and alternate routes. Attach to this packet.

Visit **deschutes.org/CriticalTransportationRoutes** to view critical transport routes in Deschutes County.

Who will take you there?

If you are able and can transport yourself, check with neighbors about their planning needs and assess if anyone will need your assistance. If you cannot drive yourself, who will drive you? This can be your caregiver, a family member, neighbor, or public/commercial paratransit. Have multiple methods of transportation as the disaster may make it difficult or impossible for your first choice to get to you. Make sure they can accommodate your needs, for example wheelchair accessibility.

Transportation	Phone number

**If all else fails call 9-1-1.
But remember, first responders may
be overwhelmed by the disaster.
Call them only as a last resort.**



SHELTERING IN PLACE: YOUR HOME KIT

Sometimes, the best action is to stay put. This is called sheltering in place. For example, after a large earthquake it is usually best to stay home and off the roads. Have enough supplies to last at least seven days and preferably for two weeks. Call or text the people on your Emergency Plan form to let them know where you are and that you are sheltering in place.

Your shelter-in-place kit should include:

- Water: One gallon of water per person/pet per day for at least seven days (i.e. two people with a dog would need 21 gallons of water for 7 days)
- Food: At least a seven-day supply of non-perishable food; if you live in an isolated area, a two-week supply is better
- Battery-powered or hand-crank radio
- NOAA Weather Radio with tone alert
- Flashlight and extra batteries
- First aid kit
- Whistle to signal for help
- Moist towelettes, garbage bags and plastic ties for personal sanitation
- Manual can opener for food
- Warm clothes and extra blankets
- Food and extra water for your pets or assistance animal
- Important items for yourself (e.g. spare eyeglasses, medications):



Location of shelter-in-place kit:

Keep your kit where it is accessible and safe!

Remember to keep it where you can get it after an earthquake!

For more information, visit Deschutes.org/Emergency



Visit oregon.gov/oem/Be2WeeksReady to download the State of Oregon Be 2 Weeks Ready Toolkit

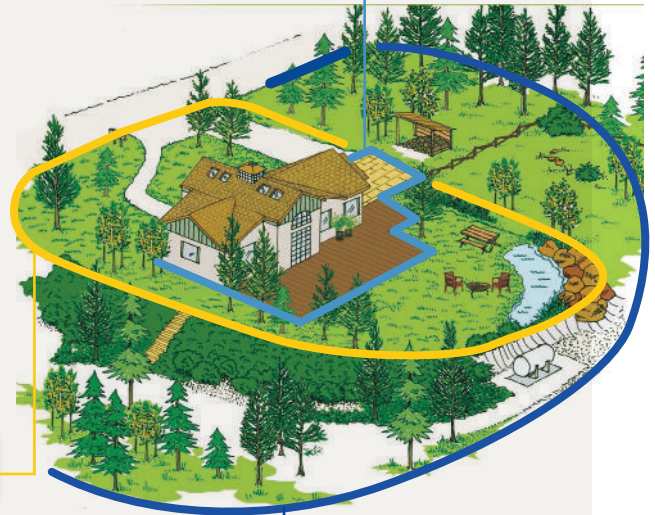
CREATE DEFENSIBLE SPACE

Defensible space is essential to protect a structure during a wildland fire. It protects the home from igniting due to direct flame or radiant heat. Defensible space is located in the Home Ignition Zone, which includes the home and an area surrounding the home within 100 to 200 feet.

For more information about defensible space zones and preparedness techniques, visit www.firefree.org or projectwildfire.org

0-30 feet around your home or to property line

- Use noncombustible rock mulch or concrete 3-5 feet closest to the home.
- Use fire-resistant plants. They have a high moisture & low resin content which can slow the rate or stop the spread of fire.
- Store firewood & other combustible materials at least 30 feet away from your home, garage or attached deck during fire season.
- Trim back touching or overhanging branches from the roof to a distance of at least 10 feet.
- Remove needles & leaf litter from the gutters & creases in the roof. Replace wood shake roofing material with a Class A roof.



30-100 feet around your home or to property line

- Create vegetation clusters or “islands” to break up continuous fuels around your home.
- Remove ladder fuels to create a separation between low-level vegetation and tree branches to keep fire from climbing up trees.
- Remove human and natural combustible materials from the yard.
- Keep grass under 4” in height and all plants watered during fire season.

100-200 feet around your home or to property line

- Reduce the density of tall trees so the canopies are not touching.
- Remove heavy accumulation of woody debris. Maintain low fuel levels and a healthy landscape.



Ladder Fuels are those that will allow the fire to climb from the surface fuels into the upper portion of the tree. They can be eliminated by increasing horizontal and vertical separation between vegetation. You do not have to compromise landscaping to have effective defensible space. Eliminating ladder fuels leading to your home can significantly increase its probability of surviving a wildfire.

BE READY. BE SET. GO NOW!

Know evacuation levels and follow the advice of emergency officials. Make the best decision for your safety. Don't wait to evacuate if you feel unsafe.

LEVEL 1: BE READY

Prepare to evacuate. Be aware of danger in the area.

- Be aware of danger in the area and stay informed. Sign up for local emergency alerts (deschutesalerts.org) or at ORAlert.gov.
- Check for updates through local city, county, and emergency service websites, social media, TV, and radio.
- Have your emergency plan and Go Bag ready with supplies for health, safety, and identification.
- Act early if you are older or have children, disabilities, or limited access to transportation.
- Consider moving pets and livestock early.
- Plan possible evacuation routes. Use TripCheck.com or call 511 for road closure information.
- Plan for emergency shelter. Call the American Red Cross at 1-800-733-2767 or visit RedCross.org.
- If you can do so safely, check with your neighbors and share information.
- Don't wait to evacuate if you need extra time to leave or if you feel unsafe.

LEVEL 2: BE SET

Be set to evacuate at a moment's notice.

- There is significant danger in your area. Stay informed and be alert. Continue to check for updates through local city, county, and emergency service websites, social media, TV, and radio.
- Time to act—follow your emergency plan and grab your Go Bag supplies.
- If you have livestock, put your animal evacuation plan into action.
- Inform loved ones of your evacuation plan.
- Conditions can change rapidly.
- Leave if you feel unsafe.
- **This may be the only notice that you receive.**

LEVEL 3: GO NOW!

Leave immediately! There is extreme danger in the area.

- There is extreme danger in the area. Leave without delay. It is unsafe and threatens the safety of you, your family, and emergency responders.
- Emergency responders may not be able to help if you choose to stay.
- Do not stop to gather belongings or protect your home.
- Follow emergency plan and grab your Go Bag.
- Leave as fast as safely possible. Drive carefully. Turn on your headlights. Follow traffic safety warnings and instructions from local authorities.
- Once you are safe, check with friends and family.
- Do not return until public safety officials announce the area is safe.

WHEN AN EVACUATION IS ANNOUNCED

- Evacuation levels aren't always a 1-2-3 progression. You may not receive prior notice before receiving a level 3 evacuation notice.
- Complete the tasks associated with the evacuation level in your area. If you have more time, complete additional tasks.
- Leave early.
- Stay calm and follow directions. Each incident is unique and may require different protective actions.
- Wear natural fiber long sleeve shirt and long pants, sturdy shoes.
- Ensure each family member has eye protection, face protection (bandanna), and gloves.
- Follow directions from emergency management and responders. You may be asked to take temporary refuge in large grass areas, parking lots, or other areas where you may be more safe.
- Smoke may make it difficult to see. Drive carefully with your headlights on, do not speed.

You don't need to wait for an evacuation announcement to leave. Leave as soon as you feel it's necessary.

LEVEL 1: BE READY	LOAD YOUR GO BAG	<input type="checkbox"/>
	Park your car in the driveway facing out with windows rolled up	<input type="checkbox"/>
	Ensure neighbors are aware of evacuation notice	<input type="checkbox"/>
	Prepare your house:	<input type="checkbox"/>
	• Close windows, vents, doors, and non-combustible window coverings	<input type="checkbox"/>
	• Close fireplace screens or wood stove doors	<input type="checkbox"/>
	• Turn propane tanks off and move propane barbecue away from structures	<input type="checkbox"/>
	• Leave gates open and unlocked, hoses attached but not turned on, ladder available	<input type="checkbox"/>
	• Move flammable furniture to center of room	<input type="checkbox"/>
	• Turn off any running water, including automatic sprinklers	<input type="checkbox"/>
	• Use your phone to video or photograph belongings, including inside closets/ drawers	<input type="checkbox"/>
	Follow official sources and local media for more information	<input type="checkbox"/>
Plan evacuation route	<input type="checkbox"/>	
Sign up for Deschutes Alerts at deschutesalerts.org	<input type="checkbox"/>	
LEVEL 2: BE SET	Pack basic toiletries, additional clothing, and irreplaceable items like photos	<input type="checkbox"/>
	Follow official sources and local media for more information	<input type="checkbox"/>
LEVEL 3: GO NOW!	Take prescription medications, important papers, list of contacts	<input type="checkbox"/>
	Hang a white cloth or towel outside	<input type="checkbox"/>
	If possible, confirm neighbor on each side knows to evacuate	<input type="checkbox"/>
	Pack pets, pet supplies (if applicable) and put in the car	<input type="checkbox"/>
	Get your credit cards, checkbooks	<input type="checkbox"/>
	If you have agreed to evacuate a neighbor, pick them up	<input type="checkbox"/>
	Leave via established routes, or emergency routes (only if directed)	<input type="checkbox"/>
	Monitor official sources for shelter or temporary evacuation point location(s)	<input type="checkbox"/>

**PRINT AND ATTACH YOUR
NEIGHBORHOOD MAP HERE**